



# ARTICLES OF ORGANIZATION LIMITED LIABILITY COMPANY

(Instructions on back of application)

1. The name of the limited liability company is:

---

2. The street address of the initial registered office is:

---

and the name of the initial registered agent at the above address is:

---

3. The mailing address for future correspondence is:

---

4. Management of the limited liability company will be vested in:

Manager(s) ☐ or Member(s) ☐ (please check the appropriate box)

5. If management is to be vested in one or more manager(s), list the name(s) and address(es) of at least one initial manager. If management is to be vested in the member(s), list the name(s) and address(es) of at least one initial member.

**Name**

**Address**

<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>
<hr/>	<hr/>

6. Signature of at least one person responsible for forming the limited liability company:

Signature: 

---

Typed Name: 

---

Capacity: 

---

Signature 

---

Typed Name: 

---

Capacity: 

---

Secretary of State use only

## INSTRUCTIONS

Optional: If the document is incorrect where can you be reached for corrections? \_\_\_\_\_

Note: Complete and submit the application in duplicate. Articles of Organization **MUST** be filed on the form prescribed by the Secretary of State's Office.

1. Line 1 - Enter the name of the limited liability company. Pursuant to Idaho Code § 53-602, the name of the limited liability company must contain the words Limited Liability Company, Limited Company, or the abbreviation L.L.C., L.C., or LLC. The word "Limited" may be abbreviated as Ltd. and the word "Company" may be abbreviated as Co. It is advised that you contact the Secretary of State to check for name availability before filing.
2. Line 2 - Enter the name and street address of the registered agent of the limited liability company. A registered agent is the person designated to receive service of process upon litigation. This person must be located in Idaho at a street address.
3. Line 3 - Enter the mailing address that you would like future reports mailed to.
4. Line 4 - Is the management of the limited liability company to be vested in managers or members? Mark the appropriate box. [**Note:** If you mark the member box, management is vested in the members until a formal amendment is filed. If you mark the manager box, management is vested in the managers, even though there may also be members.] It is advised you contact an attorney for any legal opinions.
5. Line 5 - If the management is vested in members list the name and address of at least 1 member. If the management is vested in managers list the name and address of at least 1 manager.
6. The articles of organization must be signed by a manager, if the company will be vested in managers, by a member, if management will be vested in members, or by an organizer. Please identify the name of the signer by typing his/her name below the signature.
7. Enclose the appropriate fee:
  - a. If the application is typed and there are no attachments, the fee is \$100.00.
  - b. If the application is not typed or if it has attached pages, the fee is \$120.00.
  - c. If expedited service is requested, add \$20.00 to the filing fee.
  - d. If the fees are to be paid from the filing party's pre-paid customer account, conspicuously indicate the customer account number in the cover letter or transmittal document.

Pursuant to Idaho Code § 67-910(6), the Secretary of State's Office may delete a business entity filing from our database if payment for the filing is not completed.

8. Mail or deliver to:

Office of the Secretary of State  
700 West Jefferson  
PO Box 83720  
Boise ID 83720-0080

9. If you have questions or need help, call the Secretary of State's office at (208) 334-2301.